



# General Rule Book

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For rules not covered as part of the IEL rulebook, the IEL uses USEF General Rules as guidance. Such use of USEF rules as guidance does not include access to the USEF's regulatory process, per USEF GR204.3 and GR204.4.



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### Chapter GR1 – Membership

#### **GR100 School Participation**

1. Any school located within Los Angeles County or Ventura County which is interested in participation in the activities of the IEL, and willing to subscribe to the By-Laws and Rules, Policies and Procedures of the IEL, is eligible.
2. To be allowed to ride for a school team, a rider must be a seventh (7th) through twelfth (12th) grade student and be currently enrolled in that school. However, if the junior high school located in Los Angeles County or Ventura County includes grades six, seven, and eight, then a student enrolled in the 6<sup>th</sup> grade of that school shall be eligible to ride in IEL

#### **GR101 School Membership and Forms**

An eligible school must apply for membership on the official *School Membership Form*, which must be properly signed by an official of the school empowered to do so. This form shall also identify the Team Representative, an adult twenty-one (21) years of age or older authorized to represent the member school, and an email address for all newsletters, entry and other forms, urgent notices, show information, rule changes, and other important information that may be transmitted by the IEL for dissemination to the riders (and their trainers). The Team Representative shall be responsible for distributing all such information to their team members. In the event there are any changes regarding the Team Representative, the IEL Board shall be notified within 14 days.

#### **GR102 School Membership Fees**

1. Each school must join and pay its membership fee in a timely manner in order for its riders to compete. Those schools submitting completed forms postmarked on or before October 1 shall pay a membership fee of \$150. Those schools submitting completed forms postmarked after **October 1** shall pay an additional late fee of \$25.
2. All schools MUST have liability insurance that meets the current IEL year's limits and would cover a claim arising out of a student's participation at a show, or the conduct of its team; the school must supply a certificate of insurance naming IEL as additionally insured as a condition of membership or continued membership. Should the school elect to use insurance offered through the IEL, an additional fee will be determined at the beginning of each season.

NO school will have its membership forms processed without first meeting all the IEL insurance requirements.

#### **GR103 Team Representatives**

The attendance of the Team Representative (or duly appointed adult substitute from that school) is optional at the IEL informational meeting.

#### **GR104 Rider Membership and Forms**

1. Each rider must apply for membership on the IEL website (TheIEL.org) and submit a completed *Rider Membership Form*, which must be signed by that individual, his/her



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parent or guardian, and by the Team Representative, and pay the applicable membership fee. This form must be filed with the IEL on or before the date specified on the IEL website. The Rider Membership fee is \$75; if postmarked after the due date, a \$25 late fee shall be assessed.

The IEL *Rider Membership Form* must include a valid email address for the transmittal of all newsletters, entry and other forms, urgent notices, show information, rule changes, and other information that may be transmitted by the IEL. The rider or other person receiving such email shall be responsible for conveying all such information to the rider's trainer.

2. Each rider must also submit a *Liability Form*.
3. Each rider's name must appear on a *Trainer Membership Form*.
4. All membership forms are found on the IEL website.

### **GR105 Falsification of Forms**

The falsification of the *Membership, Liability, or Trainer Forms* may be cause for immediate expulsion of the individual, school, trainer and/or team representative from the IEL, or any lesser penalty imposed by the IEL's Board of Directors which may, in the Board's sole discretion, be determined to be appropriate due to any exceptional circumstances brought to the Board's attention.

### **GR106 Cross Entering Organizations**

There will be no cross-entering between independent IEL organizations (i.e. Orange County IEL). Riders must choose the organization in which they would like to show, and remain showing in that organization throughout the show season.

### **GR107 Show Dates**

IEL show dates shall posted on the IEL website at the beginning of each year.

### **GR108 Unsportsmanlike Conduct**

The IEL Board reserves the right to bar from any IEL show, any person acting in any manner deemed improper, unethical, unsportsmanlike, intemperate, or prejudicial to the best interests of the sport.



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### Chapter GR2 – Trainers

#### **GR109 Trainer Liability**

- a. All trainers and their representatives must abide by the IEL rules. If a trainer is found in violation of those rules, he or she is subject to immediate expulsion, or any lesser penalty imposed by the IEL's Board of Directors which may, in the Board's sole discretion, be determined to be appropriate due to any exceptional circumstances brought to the Board's attention.
- b. Trainers must be present at the show with their riders; any such trainers at the show must be the trainer who signed the rider's entry form or a representative thereof.
- c. Trainers or their representative must be ringside when their student is in any ring whether it is a warmup ring or a show ring.

#### **GR110 Trainers and Assistants**

Trainers and their designated representatives must be professionals recognized in the equestrian community and over the age of eighteen (18) years.

### **Chapter GR3 – Show Registration and Fees**

#### **Definitions:**

**Forms Due Date**– The Saturday (11:59 pm) two weeks prior to the weekend of the show, unless that day is a holiday, in which case it will be the Friday two weeks prior to the weekend of the show.

**Show Closure Date** – The Saturday (11:59 pm) one week prior to the weekend of the show, unless that day is a holiday, in which case it will be the Friday one week prior to the weekend of the show.

**Show Registration** – Riders must complete and submit their Class Registration Forms and pay their Show Registration Fees (Horse Fee and Stall Fee including Tack Stalls).

**Class Registration** – Rider must complete their Class Registration Forms and pay for individual Dressage, Hunter, Equitation and/or Jumper classes.

**Show Entry** – The Show Registration and all Class Registrations together form the Show Entry.



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## October

Sunday (3 weeks prior to show)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7 <b>Show Registration Opens</b>	8	9	10	11	12	13 <b>Forms Due Date</b>
14	15	16	17	18	19	20 <b>Show Closure Date</b>
12	22	23	24 <b>Last Day to Scratch HEJ Classes</b>	25	26	27 Pick up rider numbers and sign up for order of go
28 <b>IEL Show #1</b>	29	30	31			

**Figure 1 – Sample Schedule**

### GR111 Entry Information

1. Class fees and other show charges are subject to change, are set by the IEL Board, and shall be listed on the entry form for each show.
2. Rider Numbers are assigned prior to each show and are required for all riders. Rider Numbers may not be picked up until all outstanding balances are paid.
3. Class Rosters will be published on the IEL website and updated several times between the Forms Due Date and the Show Closure Date. Riders are responsible for verifying that they are registered for the correct classes in the class rosters by the Show Closure Date. If a discrepancy is found, then the rider should email the Show Secretary immediately.



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4. Riders are responsible for verifying that the classes printed on the back of their Rider Number are correct. Riders should notify IEL staff immediately if any discrepancy is found.
5. IEL will not split tack stall fees or any other fees.
6. IEL may add dressage rides from the dressage waiting list, which is comprised of entries submitted before the Forms Due Date.
7. All designated team representatives and all members in good standing will be sent entry information and newsletters by means of email prior to each show.

### GR112 Show Entry

All shows shall be open to accept entries approximately 3 weeks before the show.

1. All riders are required to complete and submit their Show Entries for each show.
2. All Show Entries must be completed electronically via the IEL website.
3. Horse Fees and Dressage Classes are **non-refundable**.
4. Stalls are ordered and paid as part of the Show Registration Form.
5. No roll-over registrations will be allowed from show to show; each show must be entered separately.

### GR113 Entry Payment and Payment Deadlines

1. Membership applications must be completed by the end of the day on the due date listed on the website.
2. Show Registration fees must be paid before the Forms Due Date.
3. Payment for Show Entries may be via credit card, check, or electronic payment via PayPal. If mailing a check, the envelope must be post marked before the Forms Due Date.
4. Show Entries should be completed before the Forms Due Date. For any given show, there will be a seven (7) day grace period after the Forms Due Date, in which a rider will be allowed to submit entries, but will be assessed a late fee. The system will not accept registrations after 11:59 pm on the Show Closure Date.
5. Dressage Entries must be completed and paid before the Forms Due Date.
6. Hunter, Equitation, and Jumper Class Entry fees may be paid as late as the Saturday before the show without penalty.
7. In exceptional circumstances, the IEL President may allow a registration after the Show Closure Date, but with significant additional fees.
8. Medal Finals (held the last show of the season) must be paid before Forms Due Date. A late fee will be assessed if they are not paid before the Forms Due Date, and will not be accepted after the Show Closure Date.



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9. If any check is not honored by the issuing bank for any reason, then the rider's registration will be cancelled immediately. The rider will be assessed a dishonored payment fee, plus any additional bank fees. All invoices, including these fees, must be paid in full before the rider's registration will be reinstated. The only acceptable form of payment for these fees are credit cards, cash, or electronic payment via PayPal. Checks will not be accepted for this payment.
10. A cancelled electronic payment will be treated as a returned check. The rider's Show Registration will be cancelled immediately. The rider will be assessed a dishonored payment fee, plus any additional bank fees. All invoices, including these fees, must be paid in full before the rider's registration will be reinstated.

### GR114 Scratching Classes

1. To scratch hunter, equitation, and jumper classes, the rider must contact the show secretary. See GR115- Refund and Carry-Over Policy.
2. To scratch a dressage class, the rider must contact the show secretary by noon the day before the scheduled show. Please note, dressage class fees are non-refundable under any circumstances.

### GR115 Refund and Carry-Over Policy

1. **Membership Fees** – Membership fees are non-refundable.
2. **School Membership Fees** – School membership fees are refunded at the discretion of the IEL Board of Directors.
3. **Show Registration Fees** – After the Show Closure Date, no portion of the Show Registration Fees (Horse Fee and Stall Fee) will be refunded or carried over to the next show.
4. **Hunter, Equitation, and Jumper Classes** – If a rider scratches a hunter, equitation, or jumper class by the noon of the Wednesday before the show, then the class fees can be carried over to the next show. If a class is scratched after noon on the Wednesday before the show or during the show, no refunds are given.
5. **Dressage Classes** – Dressage class fees are not refundable at any time.
6. **Stalls** – For cancelled stall orders, stall fees can be refunded or carried over to the next show until the Show Closure Date. After the Show Closure Date, stalls fees will not be refunded. This includes tack stalls.
7. **Injured Riders and Horses** – If a refund is requested due to an injury of either the horse or the rider, the rider must submit proof of the injury to the Board of Directors of IEL. The proof will be either a letter from the physician (in the case of the rider) or the veterinarian (in the case of the horse). Refunds are not automatic and are reviewed by IEL on a case-by-case basis.
8. **Money on Account** – Money on account cannot be carried over to the next season, and will be refunded after the conclusion of the IEL season.
9. **Banquet Tickets** – Banquet tickets can be cancelled and refunds given up until Wednesday at noon on the week before the banquet.





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### GR116 Penalty Fees and Fines

1. **Late Membership Fee** – All member registrations completed after the due date shown on the forms and the website will be subject to a \$25 late fee.
2. **Show Entry Late Fee** – All Show Entries received on or after the Forms Due Date but before the Show Closure Date will be assessed a \$75 Show Entry Late Fee. A time stamp after 11:59 pm on the Forms Due Date will be considered late.
3. **Medal Registration Late Fee** – Medal Final payments received on or after the Forms Due Date will be assessed a \$75 Medal Registration Late Fee. A time stamp after 11:59 pm on the Forms Due Date will be considered late.
4. **Exceptional Show Entry Late Fee** – Exceptionally late registrations (after 11:59 pm on the Show Closure Date) that are authorized by the IEL President will be assessed a \$150 Exceptional Show Entry Late Fee.
5. **Dishonored Payment Fee** – Riders will be assessed \$50 for any dishonored payment, in addition to other fees, including any fees levied by any involved banks.
6. **Class Violation Fine** – If a rider competes in a class for which he/she has not previously entered and paid, he/she will be charged a penalty fine of \$10 for each such class, and will be disqualified from that class, meaning that no ribbons and no points will be awarded for such classes.
7. **Stall Violation Fine** – Any rider or trainer who places a horse in a stall that is not reserved for that horse shall be subject to a fine of up to \$500.

## Chapter GR4 – Show Grounds

### GR117 Helmet Rule

All exhibitors are required to wear properly fastened protective headgear which meets or exceeds ASTM/SEI standards while mounted anywhere on the competition grounds. It must be properly fitted with harness secured. Any rider violating this rule at any time must immediately be prohibited from further riding until such headgear is properly in place.

### GR118 Safety Vest

Any exhibitor may wear a protective vest either body protecting or inflatable, specifically designed for use in equestrian sport in any division or class without penalty from the judge.

### GR119 Safety Rule

At any time, if a rider seems to be out of control or is a hazard to other riders, the steward or judge may ask the rider to withdraw from the show.

### GR120 Tent Rule

Tents must be erected prior to the start of the show and cannot be erected during a competition or at any time a rider is in the ring, which includes warm up rides.



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Any school that puts up a tent, i.e., an E-Z UP®, must have a person in attendance on the show grounds at all times that has the ability to take down the tent upon request or announcement. If IEL management requests that a tent be taken down, or if an announcement is made that tents are to be lowered or taken down, the school must comply with the request or announcement immediately. If the tent remains standing after such a request or announcement, or if IEL personnel must take down the tent, the school will not be allowed to have a tent at the following show. If a school is in violation a second time during a season, the school will not be allowed to erect a tent for the following two shows; any such ban will carry over to the following season until complete.

### **GR121 Dog Rule**

No dogs are allowed on show grounds during IEL shows. It is the responsibility of the rider, the rider's family and the rider's trainer to inform guests of this ban. If a dog is discovered on the show grounds, the rider with whom that dog is associated will be disqualified from the show.

### **GR122 Trailer Parking Rule**

There will be no parking and leaving of trailers in the middle aisles of the temporary barns. Doing so may incur a fine.

### **GR123 Alcohol Rule**

Consuming alcoholic beverages at the IEL horse shows is strictly prohibited. Please report any activity regarding alcohol to the horse show office.

### **GR124 CDFA Drug Rule**

The primary goals of the IEL are to support and develop student equestrian athletes, to encourage knowledge of horsemanship and to promote good sportsmanship and team work in a fair and friendly competition. Because of this mission, the IEL strongly supports the Equine Medication Monitoring Program administered by the California Drug and Food Administration. The IEL will follow the rules as prescribed by the California Drug and Food Administration on drug use in all competing horses/ponies at an IEL horse show. We encourage all IEL riders, trainers and parents to go to the CDFA website to learn more. ([http://www.cdfa.ca.gov/ahfss/Animal\\_Health/emmp/](http://www.cdfa.ca.gov/ahfss/Animal_Health/emmp/)) In accordance with CDFA procedure there may be random drug testing administered by CDFA employees at any or all IEL horse shows. If any horse/pony is found to have a positive result from this testing, the CDFA will contact the owner and trainer of said horse/pony for further investigation. At the conclusion of that investigation the IEL will be notified by the CDFA if the CDFA finds that a violation of the CDFA rules has occurred. If the IEL is notified that a horse/pony has been found by the CDFA to be in violation of the California Medication Rule, the rider of that horse will forfeit all points accumulated at the IEL horseshow where the sample was collected. The IEL will not conduct any independent investigation and will rely exclusively on the findings of the CDFA.

### **GR125 Equine Vaccination Rule**

For all IEL competitions, horses entering the grounds for the show must be accompanied by documentation of Equine Influenza Virus and Equine Herpes Virus (Rhinopneumonitis) vaccinations within six months of each show.



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The IEL follows the USEF Rule with respect to equine vaccinations. IEL will randomly check for documentation showing proof of vaccinations.

Horses not in compliance with this rule may be required to leave the IEL competition grounds upon the request of the IEL Board. For horses, not in compliance with this rule, the IEL Board shall also have the discretion to take any other action necessary to enforce and ensure compliance with this rule, including but not limited to, requiring that a rider and/or a rider's school forfeit certain points accumulated at any IEL show.

### **GR126 Honoring Disciplinary Action Taken by USEF**

The IEL will honor any USEF suspension, order or any other disciplinary action against a horse, Exhibitor and/or Trainer.

### **GR127 Schooling Rules**

Schooling will be permitted in designated areas only. The word schooling includes but is not limited to riding, lunging, leading, and exercising. In accordance with California State Law, poling and/or the use of offsets will not be permitted. Violations of schooling regulations may be considered cause for fines and/or elimination. Official schooling the day before the show shall be posted on the IEL website as soon as the hours are known. Riding outside of these time constraints is done so at the risk of the rider and trainer.

### **GR128 Stallions**

Stallions are barred from IEL shows.

### **GR129 Competition Officials**

Present at all competitions shall be:

1. Manager
2. USEF registered judges
3. USEF registered steward
4. Course designer
5. Announcers
6. A member of the IEL Rules Committee to act as an additional steward or technical delegate
7. EMT (Emergency Medical Technician)
8. Farrier
9. Veterinarian (on call)



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### Chapter GR5 – Ribbons, Trophies, and Points

#### **GR130 Ribbons and Points**

1. Ribbons shall be awarded to 1<sup>st</sup> through 12<sup>th</sup> place. Points shall be awarded for all classes as follows:

1 <sup>st</sup>	– 16 points
2 <sup>nd</sup>	– 12 points
3 <sup>rd</sup>	– 10 points
4 <sup>th</sup>	– 9 points
5 <sup>th</sup>	– 8 points
6 <sup>th</sup>	– 7 points
7 <sup>th</sup>	– 6 points
8 <sup>th</sup>	– 5 points
9 <sup>th</sup>	– 4 points
10 <sup>th</sup>	– 3 points
11 <sup>th</sup>	– 2 points
12 <sup>th</sup>	– 1 point

In the event of a tie, each rider so tied will be awarded the points earned for the rider's placement (ribbon) in that class; riders which place below the tied riders will be placed in relation to the number of riders receiving points. For example, with a three-way tie for 8th place, all three riders receiving an 8th place will receive 5 points; two more riders will be pinned for 11th and 12th place, respectively.

2. Only the top two riders' scores from each class, regardless of whether the class has been split into two (or more) groups, will be counted for Team and Overall school totals.
3. A rider showing in a class for which he or she is ineligible shall forfeit any points, ribbons and trophies won in such class.
4. A rider who has won the Novice High Point Award for the previous year, is not eligible to win the award again. If the rider continues to compete at the Novice level for hunters, equitation, and dressage, the rider will continue to earn points for his/her school but not individual points.

#### **GR131 Dressage Points**

Points accrued in dressage will count towards season-end awards such as high point overall school and individual awards. The points will be broken down systematically so that they may cross over to be combined with hunter/jumper points in an orderly manner. The points will break down as follows:

Training Level Tests will count towards Novice school and individual awards.

First Level Tests will count towards Freshman school and individual awards.

Second Level Tests will count towards Junior Varsity school and individual awards.



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Third Level Tests and Fourth Level Tests will count towards Varsity school and individual awards.

### **GR132 Splitting of Classes and Ribbons**

Over fences classes with more than 40 riders entered, or at management's discretion, will be split and awarded two sets of awards and points. Flat classes will be split into groups of 16 or less. Medal classes will not be split.

### **GR133 Posting of Points**

Points will be posted on the IEL web site ([www.theiel.org](http://www.theiel.org)); it is the responsibility of each rider and Team Representative to review the rider's and team's points. Questions should be sent to the Show Secretary within one week of the points being posted. All results will be deemed final two weeks after the points are posted on the website.

The IEL Board reserves the right, in its sole discretion, to correct any errors in points or awards at any time to preserve the spirit of fair and friendly competition.

### **GR134 Changing Divisions Mid-Season**

1. If for any reason a rider changes divisions in a manner consistent with these rules for hunter, jumper, equitation and/or dressage classes during the course of the season, the points earned in the original division will remain in such division for both individual and school points; and will not be combined with any points earned in the new division. The points from the different divisions will not be combined for the purpose of determining overall high points awards for the season.
2. If a rider, pursuant to these rules, competes in a different division for one or more dressage classes than the division the rider is entered in for hunter/ jumper/equitation classes, the points earned in each division will remain in each such division for both individual and school points, and the points from the different divisions will only be combined for the purpose of consideration for the overall high points awards, both for the show and for the season overall.

### **GR135 Breaking Ties for Champion/Reserve Champion**

In the event of a tie for champion between two or more riders within a Section (i.e. hunter, equitation, etc.), the tie shall be broken by, and the championship awarded to, the rider who has accrued the most points in the following designated classes:

Hunters - Handy Hunter: Novice Class #112, Freshman Class #212, JV Class #312 and Varsity Class #412

Equitation - Over Fences: Novice Class #121, Freshman Class #221, JV Class #321 and Varsity Class #421

Freshman Jumpers: Class #232–Table IV, Sec. 2(b)

Junior Varsity Jumpers: Class #332 –Table II, Sec. 2(b)

Varsity Jumpers: Class #432–Table II, Sec. 1

In case of a tie for overall Division champion or reserve champion, it shall remain a tie.



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### GR136 Per-Show Individual Rider Awards

Champion and reserve champion ribbons will be awarded to individual riders who earn the highest total scores:

#### Dressage:

- Overall highest dressage scores of the show
- Fourth Level
- Third Level
- Second Level
- First Level
- Training Level

#### Equitation:

- Overall high score equitation rider
- Varsity
- Junior Varsity
- Freshman
- Novice

#### Hunter:

- Overall high score hunter rider
- Varsity
- Junior Varsity
- Freshman
- Novice

#### Jumper:

- Overall high score jumper rider
- Varsity
- Junior Varsity
- Freshman

#### Division Overall High-Point Riders:

- Varsity
- Junior Varsity
- Freshman
- Novice

### GR137 Medal Awards

Medal awards do not earn any points toward high-point individual rider awards. Medal awards also do not earn any points toward any team awards.



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### GR138 Season-End Individual Rider Awards

Ribbons will be awarded to individual riders at the end of the season, based on total points earned, for the following.

If a perpetual trophy is awarded, it must be signed for at the time of awarding, with a guarantee of return or replacement.

- Champion and reserve-champion overall Hunter rider
- Champion and reserve-champion overall Equitation rider
- Champion and reserve-champion overall Jumper rider
- Champion and reserve-champion overall Dressage rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Varsity Hunter rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Varsity Equitation rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Varsity Jumper rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Third Level Dressage rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Fourth Level Dressage rider
- Champion and reserve-champion High-point Varsity Rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Junior Varsity Hunter rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Junior Varsity Equitation rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Junior Varsity Jumper rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Second Level Dressage rider
- Champion and reserve-champion High-point Junior Varsity Rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Freshman Hunter rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Freshman Equitation rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Freshman Jumper rider
- 1<sup>st</sup> place through 4<sup>th</sup> place First Level Dressage rider
- Champion and reserve-champion High-point Freshman Rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Novice Hunter rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Novice Equitation rider
- 1<sup>st</sup> place through 4<sup>th</sup> place Training Level Dressage rider
- Champion and reserve-champion High-point Novice Rider

### GR139 Season-End Team Awards

Ribbons will be awarded to school teams at the end of the season, based on total points earned, for the following. Trophies will be awarded for the champion teams.

If a perpetual trophy is awarded, it must be signed for at the time of awarding, with a guarantee of return or replacement.

- Champion and reserve-champion overall High Point School Team, calculated by Average Points per Rider, including all team riders
- Champion and reserve-champion overall High Point School Team, calculated using the top 2 riders from each team
- Champion and reserve-champion Varsity High Point School Team, calculated using the top 2 riders from each team



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- Champion and reserve-champion Junior Varsity High Point School Team, calculated using the top 2 riders from each team
- Champion and reserve-champion Freshman High Point School Team, calculated using the top 2 riders from each team
- Champion and reserve-champion Novice High Point School Team, calculated using the top 2 riders from each team

### **GR140 Season-End Trainer Awards**

The IEL will grant awards at the end of the season to the following:

Trainer of the Varsity High-Point Champion & Reserve Champion  
Trainer of the Junior Varsity High-Point Champion & Reserve Champion  
Trainer of the Freshman High-Point Champion & Reserve Champion  
Trainer of the Novice High-Point Champion & Reserve Champion

## **Chapter GR6 - Reporting Problems/Discrepancies/Complaints**

### **GR141 How to Report Problems/Discrepancies/Complaints**

Any member of IEL who feels it appropriate to notify the Board of an alleged problem, discrepancy, or complaint shall do so promptly (i.e., within one week of the alleged incident), either by email (addressed to [showsecretary@theiel.org](mailto:showsecretary@theiel.org)) or by regular mail (addressed to IEL, 11333 Moorpark St. #204, Studio City, CA 91602), together with any and all relevant documentation. The Board will evaluate and notify the complainant in a timely manner of any decision made or action taken. The only exception shall be the reporting of any perceived problems or discrepancies as to points earned at a show by any particular rider or team, which shall be handled as provided for in GR133.

The Judges' scoring sheets will never be shared with the rider, parents, nor trainers.

## **Chapter GR7 – Senior Scholarships**

### **GR142 Rider Eligibility**

Any 12<sup>th</sup> grade rider who is a member in good standing in the League, attends a member school, has competed in the required number of shows during her/his senior year, and meets all of the application requirements is eligible to apply for a year-end IEL senior scholarship.

### **GR143 Board Member Eligibility**

It is the duty of the Board of Directors to award senior scholarships on an annual basis. Any Board member in good standing is eligible to participate in the senior scholarship selection so long as he/she does not have a 12th grade child applying for a senior scholarship.

### **GR144 Determining Criteria**

The criteria for awarding senior scholarships will be determined by the Senior Scholarship Committee prior to the commencement of each new show season; the criteria will be posted on the website for review. The application packet is available on the IEL website.





## General Rule Book

### **GR145 Reviewing Applications**

It is the responsibility of the Board of Directors to review the senior scholarship applications and make recommendations to the Senior Scholarship Committee; the Senior Scholarship Committee, in turn, will determine the number of scholarships given and the allocation of senior scholarship monies and present same to the Board of Directors for approval.